

MEETING OF THE HARGRAVE AND HUXLEY PARISH COUNCIL

To the Members of Hargrave and Huxley Parish Council: You are hereby summoned to attend the Parish Council on Sunday 6th September 2026 to be held in Hargrave Village Hall, which will begin at 5.00pm for the transactions of the business set out below.

Signed *Trudy Ryall-Harvey*, Clerk

01/09/2026

clerk@hargravehuxleyparishcouncil.gov.uk

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

1.	APOLOGIES	and reason for absence.	Chair
2.	DECLARATIONS OF INTEREST	Members to declare any interest under the following categories: pecuniary, outside body and family, friend or close associate.	Chair
3.	PUBLIC PARTICIPATION	When members of the public may comment or raise questions regarding matters affecting the Parish. <i>(max. of 3 minutes per person without prior agreement with Chair and for a total of 20 minutes). This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or making comments on matters affecting Hargrave and Huxley. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. N.B. Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)</i>	
4.	MINUTES	To approve the minutes of the Parish Council meeting held on 5 th July 2026	Chair
5.	ACTIONS	To receive updates on any actions from the minutes since the last meeting not otherwise on the agenda.	Chair
6.	BUSINESS AND CORRESPONDENCE	1) Public Rights of Way – to receive a verbal update. 2) Highways – to review a verbal update. 3) Speeding in Huxley – to receive an update report on the SID machine and it's recordings. - To discuss further the suggestion to request a weight limit on rounds through Huxley to reduce the number of HGV's that drive through. 4) United Utilities – to receive an update on work being carried out in relation to the improvement of supply in the area. 5) Asset Maintenance – to review quotes received and agree next steps. 6) Maintenance:- - To agree if the Parish Council wishes to pay towards additional weed control on Huxley Lane Footpath again this year. - To receive an update on Millennium Garden maintenance for 2026. 7) Local Plan Scoping Consultation (7th – 28th September) to discuss consultation and agree actions. 8) Peak Cluster – to receive a verbal update. 9) To note any other correspondence that has been received since the agenda was sent out.	MP LS SR LS LS SM/MP LS LS LS LS Clerk
7.	PLANNING	To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters.	SR/LS
8.	ACCOUNTS	1) To accept the Cash Book and Out-turn (Forecast) to date. 2) Bank Reconciliation – to approve and sign 3) To approve payments made since last meeting.	Clerk Clerk Clerk

9.	PARISH COUNCIL MATTERS	1. To receive an update and agree any recommendations following any working group meetings that have taken place since the last PC mtg:- 2. CIL Money Working Group 3. Neighbourhood Planning Working Group. 4. To review the Parish Council's Action Plan for 2026-27 and agree items for inclusion on the Action Plan for 2027-28. 5. Staffing - National Salary Awards – to approve the new pay scales for 2026-27 to be implemented from 1st April 2026. - To receive the NALC Advice Note on mileage rates for April 2026 onwards and agree it's adoption. - Correspondence Address – to agree if the Parish Council supports the purchase of a PO Box Address for correspondence to protect the clerk's personal data. 6. To agree the purchase of Daffodil Bulbs and Bluebells for Autumn. 7. To agree the date of the next Womble Walk/Community Litter Picking Event.	Chair
10.	DOWN OUR WAY	To agree items that should be included in the next issues of Down our Way newsletter on behalf of the Parish Council.	Chair
	DATE OF NEXT MEETING	Sunday 1 st November at Huxley Village Hall at 5.00pm..	

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5th JULY 2026 AT 7.00PM AT HUXLEY VILLAGE HALL

In Attendance: Cllr R Bird

Cllr F Halton

Cllr M Pilkington

Cllr R Jones

Cllr S Ratledge

Cllr L Sackett

Cllr S Martin

Cllr C Nicholls (Chairman)

Cllr C Warburton

Clerk: Mrs T Ryall-Harvey

Members of the Public: 5

Cllr Nicholls opened the meeting and welcomed everyone.

APOLOGIES: Apologies were received from Cllr M Jones (Ward Councillor) due to previous commitment.

DECLARATION OF DISCLOSABLE INTERESTS – Nothing declared

PUBLIC SESSION –

A resident provided an update regarding their objection to the Brick Kiln Farm planning application for the erection of a free-range egg production unit and associated infrastructure. The group of residents had understood from Cllr Jones, Ward Councillor that CWaC were minded to approve the application without Environmental Impact Assessment (EIA) screening and therefore they sought legal representation which they then shared with CWaC suggesting that the decision that CWaC had made on not requiring EIA screening was not justified.

The group of residents asked the Parish Council to review this guidance and sought their support in requesting CWaC perform the EIA screening or justify why they consider it not to be necessary.

ACTION: The Parish undertook to review the report and submit a response to Cheshire West and Chester Planning if they thought appropriate.

A resident asked for the Parish Council to support their opposition to the proposed Peak Cluster pipeline that is currently planned to cross their land. The proposed route is going through their paddock near to their wildlife pond, it will run between 30 to 50 meters to their house, and the recommended 'safe distance' they had received was 100 meters from residents. This is shown on the proposed pipeline route as the only pinch point. The residents had concerns about the damage to the natural environment, disruption to the village and potential reduction of house prices due to this pipeline.

The Parish Council confirmed that they will look for opportunity to submit representation when the next consultation process opened.

3 residents left the meeting.

MINUTES

RESOLVED 26/016 that the Chairman signs, as a true and correct record, the minutes of the meeting held on 10th May 2026 proposed by Cllr R Jones and seconded by Cllr Bird and unanimously agreed.

ACTIONS FROM MINUTES (*not otherwise on the agenda*)

Still outstanding:-

- Quote obtained for the painting of the telephone box.
- Maintenance work on Millennium Gardens organised – ACTION: Cllr Pilkington to visit Mr O'Brien to instruct him in the work that needs to be undertaken.

Completed since the last meeting:-

- Purchase of Bench for Hargrave Millennium Gardens.
- Submit Certificate of Exemption to PKF LittleJohn
- Post Audit Paperwork and Summary Report on website
- Publish Public Rights on Website for the period 3rd June to 14th July 2026.
- Review and circulate amended Planning Standing Orders for approval at July meeting.
- Publish Annual Report on Website.
- Schedule next meeting of CIL Working Group.

BUSINESS AND CORRESPONDENCE

Public Right of Ways – Cllr Pilkington reported upon a recent meeting with the PROW. She confirmed that 2 stiles on FP3 will be replaced by end of July with kissing gates by CWaC.

The broken stile at Brereton Park Farm was discussed at the meeting and it was suggested that a two in one gate could be installed – this would need reviewing as the gateway is a double gate.

Cllr Pilkington also confirmed that the stiles and bridge by Greenlooms Farm had now been replaced.

Cllr Pilkington reported that the restricted byway needs to be cleared and the PROW Officer was trying to contact the landowners either side of the restricted byway to ask if they could trim the hedges.

Cllr Pilkington reported that the bridge on circular route was due to be replaced. CWaC was also looking to install more way markers along the Eddisbury Way to clarify the route for walkers.

It was also suggested that the PROW Officer should prioritise replacement of stiles for Kissing Gates – on the footpath from Golden Nook Farm (Hatton FP15) towards Waverton and Footpath 8 and Footpath 14.

ACTION: Get an update from Tattenhall PC with regards to the towpath.

ACTION: Is there a SharePoint for Parish Councillors to access documents that we can set up on the website.

Highways -Cllr Sackett reported that she felt CWaC were not prioritising repairing potholes on Church Lane due to the ongoing working being undertaken by United Utilities. That CWaC have marked several potholes for filling but we were still awaiting this work to be carried out.

It was reported that there had now been two accidents on the corner of Red Lane within the last 12 months and the Parish Council asked if there was anything CWaC could do to improve this strip of road.

ACTION: Clerk to raise the Parish Council's concerns regarding the accidents on Red Lane with Cheshire West and Chester Highways.

Speeding in Huxley - nothing to report currently due to the road works on the Church Road.

ACTION: Move the SID to Huxley Lane over July and August.

Cllr Sackett reported that since the work being undertaken by United Utilities there have been a reduction in the number of lorries driving through the village, she raised this with Ward Councillor Mike Jones recently and he suggested asking CWaC about the potential of installed a weight restriction on the road to encourage the lorries to use a different route.

ACTION: It was suggested to speak to Highways to see if a weight reduction could be implemented in Huxley to encourage them to use a different route.

United Utilities – Cllr Sackett reported upon a recent meeting with Beeston Parish Council with regards to funding that they have received from United Utilities. It was agreed that Hargrave and Huxley Parish Council should liaise with Huxley Primary School and pull together a scheme of improvements in the area that they put forward to United Utilities for consideration. Items that were brought up at the meeting for consideration for inclusion, but not limited to, were:-

- Installation of kissing gates
- Installation of Belinda Bollards outside of Huxley Primary School - £2,991.28
- Public noticeboards for Huxley and Foulk Stapleford

ACTION: Arrange a meeting to review possible projects that we could apply to United Utilities for funding for.

Cllr Sackett also reported on a recent meeting with United Utilities, when they confirmed that the scheme has experienced delays due to difficulties locating a number of existing underground services required to transfer customers onto the new water main.

The current permit expired on 19 June; however, the traffic management and excavations currently remain in place while further investigations are undertaken. The team has been encountering difficulties locating several service connections that need to be identified before individual properties can be safely connected to the new main. In some locations, the underground pipework serving properties is proving difficult to locate, despite ongoing investigations.

United Utilities understood that residents will be frustrated by the continued presence of traffic management and excavations, particularly when there is not always visible activity at a specific location. However, the project remains active, with investigation work being undertaken across the scheme to identify underground services and property connections that are essential to the safe completion of the project.

Asset Maintenance

ACTION: Cllr Pilkington to chase the painter with regards quoting for the Telephone Box.

Maintenance –

Weed Control along Huxley Lane – Confirmation was sought if the Parish Council wished to undertake weed killing this year along Huxley Lane footpath to ensure the footpath is more useable – it was agreed that this would be considered once Mr O'Brian had been contacted to see if he was still willing to undertake the weed control treatment and siding out.

Millennium Gardens – covered earlier in the meeting.

Other Correspondence – nothing raised.

PLANNING

The Planning Register dated 22/06/2026 was accepted and changes to the planning register from last meeting were noted.

It was noted that the following consultation had been receiving into the Parish Council since the last meeting:-

- 26/01347/FUL – Kisdon House, Hatton Hall Lane Hatton Chester CH3 9AP– Removal of existing conservatory, erection of rear extension and extension to existing front porch, addition of solar panels, alterations to elevations including re-rendering property and alteration sand replacement of windows. The Parish Council had considered this application in line with their Planning Standing Orders and submitted *no objections*.

FINANCIAL ITEMS

Cashbook and Out-turn Forecast YTD

RESOLVED 26/017 Year to date cashbook and out-turn report dated 22/06/2026 was approved as a true and correct record.

Bank Reconciliation against Cashbook YTD – RESOLVED 26/018 – that Cllr Pilkington signed the Bank Reconciliation and Bank Statements.

Payments for approval:-

RESOLVED 26/019 to accept list below of income received and payments made or due to be made since the last meeting for approval.

Income received since the last meeting for approval

Date	Payable to	Gross Amount	Comment
11/05/2026	Bank Interest	£12.29	Monthly Bank Interest
09/06/2026	Bank Interest	£11.15	Monthly Bank Interest

Payments made since the last meeting for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
13/05/2026	Hargrave PCC	£30.00	£0.00	£30.00	Room Hire
20/05/2026	Service Charge	£4.25	£0.00	£4.25	Bank Charges
19/06/2026	Service Charge	£4.25	£0.00	£4.25	Bank Charges
26/05/2026	MarMax Recycling	£415.00	£90.20	£505.20	Bench for Hargrave
25/05/2026	Mrs T Ryall-Harvey	£358.04	£0.00	£429.84	Salary Tax Month 3

Payments not yet made for approval

Payments	Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey	£358.04	£0.00	£358.04	Salary Tax Month 4
Service Charge	£4.25	£0.00	£4.25	Bank Charges for July
Information Commission	£47.00	£0.00	£47.00	Data Protection Subscription
Mrs T Ryall-Harvey	£46.30	£0.00	£46.30	Expenses

PARISH COUNCIL MATTERS

Planning Standing Orders – Following the circulation of the revised Planning Standing Orders it was unanimously RESOLVED 26/020 to adopted them.

Financial Regulations – The Clerk submitted for the Parish Council's consideration the most up-to-date Financial Regulations following reviewing them and realising that the current version were dated 2024 and there is a newer 2025 version. Cllr R Jones highlighted to the meeting the changes in the Financial Regulations, in particular the Procurement Act 2023 and the need to obtain three quotes for any work over the value of £3,000 (excluding VAT). Following this, it was unanimously RESOLVED 26/021 to adopt the revised version with immediate effect.

Debit Card for Clerk – it was unanimously RESOLVED 26/022 that the Clerk should be issued with a Debit Card on the Parish Council's behalf as per Financial Regulation 9.

CIL Working Group – The notes of the recent CIL Working Group were circulated and it was unanimously RESOLVED 26/023 to adopt the recommendations set out before from the meeting:-

Recommendation : Parish Council consider seeking funding from United Utilities for specific projects.

Recommendation: That the Parish Council support the funding of the installation of kissing gates on Huxley FP8 and FP14 at a total approximate cost of £2,078.37

ACTION: It was agreed to redirect this funding to the three wooden stiles which should be replaced with kissing gates to provide a circular route for access for all on FP2 by Withy Cottage, Huxley.

Recommendation: that the Parish agree to print all three maps on A2 for putting in bus shelter in Hargrave and a set of three at each village halls, at a cost of £151.20 in total for the three sets.

English Bluebells Bulbs – 250 bulbs £68.00 + VAT

Daffodils – 20Kg £38.00 + VAT

Wild Garlic – 250 bulbs £68.00 + VAT

Recommendation: that the Parish Council agree what they would like to plant for 2026-27 and agree the purchase for delivery in September 2026 and continue to look to plant bulbs again in 2027-28.

ACTION it was agreed that the purchase of bluebell bulbs, wildflower seed and daffodils bulbs should be considered in September up to the value of £150.

Installation of 2 x Belinda Bollards it was agreed that this project should be submitted to United Utilities for potential funding and if it was rejected it should be reviewed again by the Parish Council.

Neighbourhood Plan Working Group – it was reported that an update on the Local Plan had been received. Cllr R Jones reported that CWaC may be encouraging Parish Council's to look to update their neighbourhood plans.

Cllr R Jones reported that the amended Tattenhall Neighbourhood Plan had been circulated for Parish Councillors to review.

Cllr R Jones felt that it would benefit the Parish Council to update their neighbourhood plan.

ACTION: Arrange working meeting of the Neighbourhood Plan Group.

Purchase of Poppy Wreath

The Clerk sought confirmation that the Parish Council wished to purchase a Poppy Wreath for Remembrance Sunday in November at a cost of £23.00. It was unanimously RESOLVED 26/024 that the Parish Council would purchase a Poppy Wreath this year.

Parish Council Grants

Since the last meeting the Parish Council Grants had been paid out to:-

Friends of Huxley Primary School

Hargrave PCC

Hargrave and Huxley Happy Days.

Following this it was noted that Hargrave and Huxley Happy Days had organised their First Aid Training on 13th June 2026 and the successful delivery of this training by Help First Aid Training Ltd was recorded in the July edition of Down our Way. Cllr Martin believed that the cost of the event had come in under budget and therefore the Clerk undertook to liaise with Happy Days organisers to see if a refund was due.

ACTION: Clerk to contact Happy Days Organisers to ask them to complete an end of grant form.

It was reported that Hargrave PCC had raised concerns that the money they had received, may not be workable due to Hargrave PCC not being able to commit to pay the following year and therefore had asked the Parish Council if an alternative project could be provided for the Parish Council to consider if they would support in replacement of their initial application. The Parish Council considered this request as it was for maintenance but agreed that as the money was not being spent on the original intended purpose it should be returned to the Parish Council.

ACTION: Clerk to liaise with Hargrave PCC.

Parish Council Noticeboard – It was reported that the Clerk had concerns that not all information was being published on the noticeboard. It was therefore agreed that anything that was legally required to be published then the Clerk should ensure that this information is put on the noticeboard. Councillors would continue to publish the agenda on the noticeboards. The Clerk confirmed she now had a key for the Hargrave noticeboard. Cllr Warburton confirmed that currently Cllr Warburton, Cllr Pilkington, the Clerk and Edward Thornton-Firkin are all in possession of keys.

DOWN OUR WAY – items for inclusion in the next issues of Down Our Way was sought.

- Gardening advert.
- Next Parish Council meeting.

NEXT MEETING

The next meeting will take place on Sunday 6th September 2026 at Hargrave Village Hall at 5.00pm.

The meeting closed at 18:48

Signed:.....

Dated:.....

From: NEIGHBOURHOOD PLANNING
<NeighbourhoodPlanning@cheshirewestandchester.gov.uk>
Sent: 04 August 2026 15:30
To: NEIGHBOURHOOD PLANNING
Subject: Advance Notice of Local Plan Scoping Consultation early September 2026

Dear Town and Parish Councils

We are writing to provide advance notice that the Council will shortly be launching a scoping consultation as part of the preparation of the new Cheshire West and Chester Local Plan.

Under the Government's new local plan-making system, the scoping consultation is the first of three stages of consultation. Its main purpose is to identify what to include in the local plan and how to approach future local plan engagement. It is not a consultation on draft planning policies, site allocations, settlement boundaries or a preferred development strategy for the borough.

We recognise that there may be some frustration or confusion that the Council is restarting the local plan-making process. However, this is necessary so that the Council can comply with the new plan-making regulations. We would like to thank all those who took the time to respond to the Issues and Options consultation held last year. This consultation generated more than 16,000 comments, which provided very valuable feedback on a range of subjects and issues. You may be interested in viewing the responses to the Issues and Options consultation here. [Local Plan Issues and Options \(Regulation 18\) | Cheshire West Planning Policy](#)

Given the limited nature of the scoping stage, the consultation period (intended to run from 7 – 28 September) will be relatively short but will meet the minimum 21 days set out in Government guidance. In line with the Government's expectation that plans are prepared quickly, it is unlikely that the Council will accept late representations. However, Town and Parish Councils should be reassured that there will be further opportunities to engage as the Local Plan progresses. Following the scoping consultation, there will be consultation on the proposed vision and spatial strategy of the Local Plan scheduled for later this year. This will be followed by consultation on the full version of the Local Plan for an eight-week period in autumn next year. The exact dates of the consultation stages will be added to the Local Plan timetable, which is available to view at: [Local Plan timetable | Cheshire West Planning Policy](#)

The Council has prepared a methodology to identify indicative housing requirement figures for use by neighbourhood planning groups to support the preparation of their plans. Several Town and Parish Councils are now using these figures as a basis for their neighbourhood plans, including the allocation of sites to meet local housing needs. At this point in time, indicative housing requirements are available for Key Service Centres and Local Service Centres as identified in the adopted Local Plan. If your council is considering preparing or reviewing a neighbourhood plan that allocates sites to meet local housing needs, we would encourage you to contact us as soon as possible so this can be considered during preparation of the new Local Plan. Whilst these housing requirements are indicative and may change through the Local Plan process, the Council will endeavour, where possible, to ensure that the new Local Plan complements neighbourhood plans that have allocated sites to meet identified housing needs.

If your neighbourhood area has not already obtained information on indicative housing requirements and would like further details, please contact us at: neighbourhoodplanning@cheshirewestandchester.gov.uk or call us on 01244 973887. The team will also be happy to answer questions about the emerging Local Plan and neighbourhood planning and where beneficial arrange a meeting to discuss.

A map showing made neighbourhood plans and those in progress is available here: [Neighbourhood Areas map | Cheshire West Planning Policy](#)

Yours faithfully

HARGRAVE AND HUXLEY PARISH COUNCIL
Planning Register 2024-25

Date	Application Number	Address	Description	PC View	CWaC Decision Status
25-Jul-24	EN633593315	End of Old Hall Lane, Hargrave.	Static Caravan, container and concrete planks have been installed in field without prior planning approval.	With regards to the hardstanding, planning permission would be required, however provided they you don't go much further into the field with hardcore or the concrete sleepers planning enforcement would not look to take the matter further. We understand the need to be able to access the field and have a small area to store and park items needed for the agricultural holding. The caravan on site when used as a welfare unit would be fine. If it begins to be used for a permanent residential unit, planning permission would be needed. I have asked some questions about wastewater or foul water? The storage container is considered to be a building, which would require planning permission. We would be able to accept a storage container on a temporary basis but would require it to be removed by Monday 3 February 2024. Should the storage container remain on site after this date we would need to look potential enforcement action.	CWaC have served a Planning Contravention Notice to gather more information. It is now with Planning Enforcement to consider next steps. This will likely be an enforcement notice, we just need to be sure of what we are enforcing, why and the planning considerations. - the shipping container has been removed. The owner has confirmed that the caravan is a welfare unit for individuals working on the farm and so this does not require planning permission to be present
Mon 6 Jan 2025	EN676019987 - 25/00010/EBCN	Rural Shop building at The Inn at Huxley	Following the shop closing - the building should have been demolished within three months and the land restored within 1 onth of the demolition.		
Thur 13 Feb 2025	EN687229270 - 25/00068/EOPDEV	The Beeches, Huxley Lane, CH3 9BG	Brick built stable block being erected.		
Thur 27 Mar 2025	EN700441835 - 25/00131/EENGOP	Green Farm, Huxley Lane, Huxley	New pipe work has been laid from the land at the back of Green Farm that is being fed into the ditch on the roadside which presumably will go into the River Gowy.		

Planning Register 2025-26

Date	Application Number	Address	Description	PC View	CWaC Decision Status
04-Apr-25	25/00142/FUL	Greenlooms Farm Martins Lane Hargrave Chester CH3 7RX	Conversion of barns to three dwellings	The Parish Council note that this application is for 3 x four bedroom conversions which is bigger than the previous application that was withdrawn. There is no mention about the public right of way that presently runs through the farm and how this will be managed –will it remain in place? The Parish Council note that the redevelopment of barns is in line with the neighbourhood plan, and the elevations appear to be relatively unchanged. The planning statement makes no reference to the neighbourhood plan – please be aware when considering this planning application that there are specific details relating to materials within the Parish's Neighbourhood Plan. The Parish Council asked that there is provision made for the barn-owl habitats and ask that this be captured within the planning application.	Awaiting decision

22-Sep-25	25/02683/FUL	Brick Kiln Farm Red Lane Huxley Chester CH3 9BZ	Erection of a free range egg production unit and associated infrastructure	The PC supported agricultural businesses in the area, they would like to ensure any noise/odour from the facility is limited and also that any transport in and out of the facility uses Red Lane to prevent the traffic travelling through the village of Huxley	Awaiting decision
15-Oct-25	EN757287665 - 25/00415/EBCN	Brick Kiln Farm Red Lane Huxley Chester CH3 9BZ	Landscaping and screening has failed. Reports from residents complain of strong odours particularly in the evening and overnight which are offensive. Some of these incidents were reported to the Environmental Agency.		
Thu 30 Oct 2025	25/03423/LDC	Lower Farm Huxley Lane Huxley Chester CH3 9BG	Lawful development certificate to establish the use of land as garden land in connection with associated residential properties.	No objection	Approved

Planning Register 2026-27

Date	Application Number	Address	Description	PC View	CWaC Decision Status
08-Apr-26	26/00352/FUL	Willow Farm Long Lane Huxley Chester CH3 7RG	Conversion and change of use of existing building into two dwellings including the construction of a car port and associated development	The Parish Council wishes to object to this application due to the following reasons:- Our neighbourhood plan encourages barn conversions from traditionally built barns and therefore this application does not comply with policy 1. The site does not occupy a sustainable location and would be located within the open countryside. It would also harm visual amenity. This scheme would therefore be contrary to the spatial strategy for the location of housing and the principles of the Framework. The location and land use of the proposal would encourage unsustainable patterns of development and harm the character and appearance of the rural area. It would therefore conflict with Policies STRAT 1, STRAT 2, STRAT 8, and STRAT 9 of the LPP1, Policy DM 19 of the LPP2 and Policy 1 of the Neighbourhood Plan, and also the National Planning Policy Framework.	The appeal is dismissed and planning permission for conversion and change of use of existing building into two dwellings including the construction of a car port and associated development is refused
28-May-26	26/01347/FUL	Kisdon House Hatton Hall Lane Hatton Chester CH3 9AP	Removal of existing conservatory, erection of rear extension and extension to existing front porch, addition of solar panels, alterations to elevations including re-rendering property and alteration sand replacement of windows.	No objections	Approved
Wed 10 Jun 2026	26/01752/FUL	Heath House Hatton Hall Lane Hatton Chester CH3 9AP	Single storey extension and dormer windows to replace rooflights.	No objections	

LDC - Lawful Development Certificate
 AGR – Agricultural Application
 CAT – Conservation area tree
 FUL – Full Application
 LBC – Listed Building consent
 PDQ – Agricultural Buildings to Dwelling Houses

REF – Appeal
 S73 – Minor material amendments
 LDC – Lawful Development Certificate
 TPO – Tree Preservation Order
 COU – Change of Use

Dated: 26/08/2026

Hargrave and Huxley Parish Council
Bank Reconciliation to Cashbook
Presented at Council Meeting - 6th September 2026

Balance show on Cashbook	
Lloyds On-Line Accounts at 26th August 2026	
Treasurers Account	£283.10
Deposit Account	£27,108.75
Less: Unpresented payments	
TOTAL	£27,391.85
Less: Payments on Cashbook not yet made	
Plus: Deposits on Cashbook not yet credited	0
	£27,391.85
Reconciliation	YES

COMMUNITY ACCOUNT [REDACTED]
HARGRAVE AND HUXLEY PARISH COUNCIL

£ 283.10 Current balance

HARGRAVE & HUXLEY PC - [REDACTED]

£ 27,108.75 Balance

Income received since the last meeting for approval

Date	Payable to	Gross Amount	Comment
09/07/2026	Bank Interest	£12.29	Monthly Bank Interest
10/08/2026	Bank Interest	£11.15	Monthly Bank Interest
10/07/2026	Hargrave and Huxley Happy Days	£66.00	Refund of Grant Monies not spe
07/07/2026	Hargrave PCC St Peters Church	£420.00	Return of Grant Monies

Payments made since the last meeting for approval

Date	Payable to	Net Amount	VAT	Gross Amount	Comment
17/08/2026	www.A1 Posters.co.uk	£120.00	£24.00	£144.00	A2 Posters of Footpaths
18/08/2026	Service Charge	£4.25	£0.00	£4.25	Bank Charges
24/08/2026	Defib World	£61.99	£11.20	£73.19	Defib Pads for Hargrave
27/07/2026	Mrs T Ryall-Harvey	£358.04	£0.00	£358.04	Salary Tax Month 5

Payments not yet made for approval

Payments	Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey	£358.04	£0.00	£358.04	Salary Tax Month 6
Mrs T Ryall-Harvey	£145.30	£6.42	£151.72	Expenses

HARGRAVE AND HUXLEY PARISH COUNCIL

Action Plan 2026-27

	Issue	Action	Lead	Resource Implications	Timescales
Crime & Community Safety					
1.	Speeding through the village.	Monitor using SID and liaise with PCSO.	All Parish Councillors	NIL	Regular and frequent monitoring
2.	Fly Tipping	Report to CWaC	Clerk	NIL	As and when required

Events & Activities					
3.	Remembrance	Poppy Wreath	L Sackett/ M Roscoe	£25 Purchase of Poppy Wreath	October-November
4.	Community Cleanup Events	Maintain twice yearly cleanup events	C Nicholls	NIL	April & Oct

Communication					
5.	Communication of Parish Council activities	Include information of Parish Council meetings, vacancies and other important information in Down Our Way	C Nicholls	NIL	Monthly
		Establish a Parish Council Facebook site and post items and link with the Hargrave and Huxley Facebook site.	C Nicholls	NIL	As required
		PC Website	Clerk	NIL	Bi-monthly
6.	Parish Meeting	Organise Annual Parish Meeting to allow groups within the Parish to report activities that have been carried out to the Parish Council	Chair/Clerk	NIL	March
7.	Community Engagement Opportunities	Improve Community Engagement via village events and 'Down our Way'.	Parish Councillors	NIL	Bi-monthly
8.	Meet the Team	Create an introduction sheet to be circulated via Down our Way and the PC website for residents to find out who the Parish Councillors are.	C Nicholls/ Clerk/ All Parish Councillors	NIL	Update as required.

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Environment					
9.	Hedges	Monitor and report any overgrown hedges	All Councillors & Residents	NIL	Review ½ yearly (March & Sept)
10.	Street Furniture	Undertake Audit of all PC Street Furniture Assets and establish and maintenance requirements	S Martin/ M Pilkington	£150	Review ½ yearly (March & Sept)
11.	Volunteer Events	Organise volunteer events to encourage the community to get in involved with improving the area they live in and create a feeling of pride within the villages.	Parish Councillors	NIL	Ad hoc, as required
12.	Bulb Planting	Undertake rolling program of planting daffodils, tulips, snowdrops, bluebells etc around the Parish	All Councillors	£250	Annually
Planning, Enforcement & Neighbourhood Plan					
11.	Neighbourhood Plan	Review every five years and or when CWaC's Local Plan is revised	Cllr Sackett, Nicholls & Jones	NIL	Ongoing.
12.	Planning Applications	Review all planning applications against neighbourhood plan and circulate suggested response around Parish Council for approval.	All Councillors /Clerk	NIL	As and when required.
13.	Enforcement Issues	Report Enforcement Issues brought to the Parish Council's attention to CWaC and monitor.	All Councillors /Clerk	NIL	As and when required.
Highways					
14.	Traffic Speed Calming	Investigate traffic calming measures with CWaC and the Police.	All Councillors	To be agreed.	On-going
15.	Potholes and Highways/signs Damage	Report all potholes and highways/signs damage issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.
16.	Gullies, Gutters, Grid & Ditches	Monitor and report any blocked gullies, gutters, grids & Ditches	All Councillors & Residents	NIL	Bi-monthly review

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17.	Highways Weeding	- Report all highways weeding issues brought to the parish council's attention to CWaC and monitor. - Work with external company to ensure the weeding along the Huxley Lane footpath is maintained and kept to a minimum.	Councillors /Clerk	NIL £550	As and when required. Quarterly weedkilling and annual brushing.
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Public Rights of Way

18.	Footpath Accessibility	- Report all footpath accessibility issues brought to the parish council's attention to CWaC and monitor.	M Pilkington /Clerk	NIL	As and when required.
19.	Maintenance /replacement of stiles	- Report all stile damage issues brought to the parish council's attention to CWaC and monitor. - Identify Public Rights of Way paths that may benefit from the installation of kissing gates, but due to maintenance they do not require replacing by CWaC and liaise with landowners to support the installation to make footpaths more accessible for all	M Pilkington /Clerk Parish Council	NIL £2,950	As and when required. As and when required

Community Resources

18.	Grants	Put Grant Policy in place	Councillors	To be agreed	To be agreed
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Training

20.	Training	Identify training needs of Clerk & Parish Councillors:- Planning Training - by other PC or Clerk - CWaC Planning Department.	Councillors/ Clerk	£190	
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		- Neighbourhood Development Update Training			
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